

Bureau of Fire Services

Consumer Fireworks Sales Report and Safety Fee Payment Process



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- This tutorial focuses specifically on the required sales reporting and payment of fire safety fees. If you have questions regarding other Fireworks issues, please refer to the other presentations on our webpage (www.michigan.gov/bfs), email us at fireworks@michigan.gov, or call 517-373-7441.
- Due to the high volume of phone calls, emailing is recommended to get a quick response.



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PA 256 Section 28.458

(4) A person that knows or should know that he or she is required to comply with the requirements of subsection (2) but fails to collect or remit a fireworks safety fee as required under this section is guilty of a misdemeanor punishable by a fine as follows:

- (a) For a first violation of this subsection, not more than \$10,000.00.
- (b) For a second violation of this subsection, not more than \$20,000.00.
- (c) For a third or subsequent violation of this subsection, not more than \$40,000.00.



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PA 256 Section 28.460

(3) A retailer or person shall remit the fireworks safety fees no later than 20 days after the end of each preceding month. A retailer or person that operates 25 or more retail locations in this state that are permanent building or structures may remit the fireworks safety fees in an aggregate filing under 1 common identification number as determined by the department.



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- To start the process you will log into your Fireworks Account. In the Fire Services section click on the “Create/Amend an Application/Record” link.

Home BCC Licenses BCC Permits Plan Review **Fire Services** Complaints

Create/Amend an Application/Record Search Applications

Records

Showing 1-10 of 68 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Description	Project Name	Expiration Date	Status
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After reading the information in “LARA Systems Use Notification” area you will have to put a check mark in the box to accept the terms.

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) **[Fire Services](#)** [Complaints](#)

[Create/Amend an Application/Record](#) [Search Applications](#)

Online Application

Welcome to LARA's Online Permitting System. Using this system you can submit and update information, pay fees, track the status of your application, and print your final record all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

LARA Systems Use Notification

The Michigan Department of Licensing and Regulatory Affairs(LARA) computer information systems are the property of the State Of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business.

Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform

☐ I have read and accepted the above terms.

[Continue Application »](#)



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- This screen you will select the Record Type.
- First click on “Fireworks Sales Report”.
- Then “Retailer Fireworks Sales Report and Safety Fees”
- Click “Continue Application” to advance to the next screen.

Select a Record Type

Choose one of the following available record types. contact us.



Search

- ▶ Add Facility to My Records Storage Tanks
- ▶ Aboveground Storage Tanks
- ▶ Underground Storage Tanks
- ▶ Storage Tank Amendments
- ▶ Release Report Underground Storage Tanks
- ▶ Fireworks Consumer
- ▶ Fireworks Low Impact
- ▶ Fireworks Facility Type Change
- ▼ Fireworks Sales Report
- ☐ Retailer Fireworks Sales Report & Safety Fees
- ▶ Fireworks Appeals

Continue Application »

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Certificate Holder

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account

Add New Contact

Look Up

Month & Year

REPORT INFORMATION

* Month Reporting For:

--Select--

* Year of Month Reporting For:

--Select--

On this screen you are going to use the Contact Information previously added to your account. If you have added multiple contacts to your account please make sure you are using the Certificate Owner information.



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Certificate Holder

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account

Add New Contact

Look Up

Month & Year

REPORT INFORMATION

* Month Reporting For:

--Select--

* Year of Month Reporting For:

--Select--

Here you will enter the month and year you are reporting. While you can enter multiple Certificate numbers (next screen) you can only report one **time period** at a time (month and year).



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The next screen will allow you to include those Certificates and Low Impact Registrations that you will be reporting for the month and year that you indicated on the first screen.

You will begin with “Add a Row”. Choose how many rows you need depending on how many certificates you will be reporting.

Retailer Fireworks Sales Report & Safety Fees

1 Step 1 2 Review 3 Pay Fees 4 Record Issuance

Step 1 : Step 1 > Page 2

* indicates a required field.

Sales Entry Table

SALES REPORT INFORMATION

Showing 0-0 of 0

Date Reported	Sales Month Reporting	Certificate Year	Certificate # or Registration #	Is this a permanent structure?	Certificate/Registration Type	Street Address, City & Zip of the Retail Location	Gross Sales Amount Reported	Gross Safety Fee	Discor
No records found.									

◀ ▶

Add a Row ▼ **Edit Selected** **Delete Selected**

Continue Application » **Save and resume later**



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This screen will collect information associated with those Certificates and Registrations that you will be reporting sales for and paying any subsequent fire safety fees. The next slides will show how to enter the information needed.

SALES REPORT INFORMATION


Date Reported: <input type="text"/>	Sales Month Reporting: <input type="text"/>	Certificate Year: <input type="text"/>
* Certificate # or Registration #: ? <input type="text"/>	Is this a permanent structure?: ? <input type="radio"/> Yes <input type="radio"/> No	Certificate/Registration: <input type="text"/>
Street Address, City & Zip of the Retail Location: ? <input type="text"/>	* Gross Sales Amount Reported: <input type="text"/>	Gross Safety Fee: <input type="text"/>
Discount: <input type="text"/>	Fire Safety Fee Due: ? <input type="text"/>	MI Sales Tax License #: <input type="text"/>

SALES REPORT INFORMATION

Date Reported: <input type="text"/>	Sales Month Reporting: <input type="text"/>	Certificate Year: <input type="text"/>
* Certificate # or Registration #: ? <input type="text"/>	Is this a permanent structure?: ? <input type="radio"/> Yes <input type="radio"/> No	Certificate/Registration: <input type="text"/>
Street Address, City & Zip of the Retail Location: ? <input type="text"/>	* Gross Sales Amount Reported: <input type="text"/>	Gross Safety Fee: <input type="text"/>
Discount: <input type="text"/>	Fire Safety Fee Due: ? <input type="text"/>	MI Sales Tax License #: <input type="text"/>

SALES REPORT INFORMATION

Date Reported:



Sales Month Reporting:

--Select--

Certificate Year:

--Select--

* Certificate # or Registration #: ?

Is this a permanent structure?: ?

☐ Yes ☐ No

Certificate/Registration Type:

--Select--

Street Address, City & Zip of the Retail Location:

* Gross Sales Amount Reported:

Gross Safety Fee:

Discount:

Fire Safety Fee Due: ?

MI Sales Tax License #:



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You may be able to enter a different Month and Year in the Sales Report window, once you submit the sales report the system will credit the report to the time period you entered on the first screen. That is unless it is a time period previously reported for the Certificates you are reporting.

Certificate Holder

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account

Add New Contact

Look Up

Month & Year

REPORT INFORMATION

* Month Reporting For: --Select--

* Year of Month Reporting For: --Select--

Step 1: Step 1 > Page 2

Sales Entry Table

SALES REPORT INFORMATION

Showing 1-1 of 1

<input type="checkbox"/>	Date Reported	Sales Month Reporting	Certificate Year	Certificate # or Registration #
<input type="checkbox"/>		March	2016	2016-CP00035



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- | | | |
|--|---|--|
| <i>SALES REPORT INFORMATION</i> | | |
| Date Reported: | Sales Month Reporting: | Certificate Year: |
| <input type="text"/> | --Select-- | --Select-- |
| * Certificate # or Registration #: ? | Is this a permanent structure?: ?
<input type="radio"/> Yes <input type="radio"/> No | Certificate/Registration Type:
--Select-- |
| Street Address, City & Zip of the Retail Location: | * Gross Sales Amount Reported: | Gross Safety Fee: |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Discount: | Fire Safety Fee Due: ? | MI Sales Tax License #: |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |



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2017 Consumer and Low Impact Fireworks Sales Dates	2017 Sales Reports and Safety Fee Payment Due Dates:
January 1 - January 31, 2017	Tuesday, February 21, 2017
February 1 - February 28, 2017	Monday, March 20, 2017
March 1 - March 31, 2017	Thursday, April 20, 2017
April 1 - April 30, 2017	Monday, May 22, 2017
May 1 - May 31, 2017	Tuesday, June 20, 2017
June 1 - June 30, 2017	Thursday, July 20, 2017
July 1 - July 31, 2017	Monday, August 21, 2017
August 1 - August 31, 2017	Wednesday, September 20, 2017
September 1 - September 30, 2017	Friday, October 20, 2017
October 1 - October 31, 2017	Monday, November 20, 2017
November 1 - November 30, 2017	Wednesday, December 20, 2017
December 1 - December 31, 2017	Monday, January 22, 2018
January 1 - January 31, 2018	Tuesday, February 20, 2018
February 1 - February 28, 2018	Wednesday, March 21, 2018
March 1 - March 31, 2018	Friday, April 20, 2018
April 1 - April 30, 2018	Tuesday, May 22, 2018

These are the due dates for each safety fee payment and sales report. **If you do not adhere to these due dates, you will be held responsible for paying them in accordance with PA 256 of 2011.**



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- If you are paying by check please mail the completed form and your check/money order to the address shown below.
- Note that checks must be made payable to 'State of Michigan.'

Make checks payable to: STATE OF MICHIGAN

Mail to: Michigan Department of Licensing and Regulatory Affairs
Bureau of Fire Services
PO Box 30642
525 W Allegan
Lansing, MI 48909



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- If you have any questions, please email fireworks@michigan.gov or call 517-373-7441. Please be aware that during fireworks season, we receive many calls and therefore emailing is the most efficient means of communication. Our goal is to return phone calls within 24 hours.